

From: Sarpy County Treasurer (593-2192)

Date _____, 20____

Subj: Duplicate Driver's License

To: Whom It May Concern

Before you can be issued a duplicate of your Nebraska Drivers License/State ID, you must complete the following steps and fill out the attached application for revision affidavit.

1. The affidavit must be properly signed before a notary public and notarized.
2. Fill in the application form. Make sure to include your social security number. Please use your Sarpy County address for your current home address. You must provide two proofs of address which have your name and your permanent address on the documents. If you have **changed** your Nebraska address you must provide two different documents with your name and the **new address**. You may view approved documents at the state web site: <http://www.dmv.ne.gov/examining/pdf/verificationdocs.pdf> Failure to provide the required documents will delay your driver's license.
3. Also, if you have a different mailing address make sure you fill it in properly. It is where your license will be mailed.
4. Mail the application for revision affidavit along with \$13.50 to:

Sarpy County Treasurer
Drivers License Dept
1210 Golden Gate Dr
Papillion, NE 68046

5. Please make sure you give us your current mailing address so the duplicate license is sent to the correct location. You will initially receive a temporary duplicate driver's license from the county. Your permanent license will be mailed to you, in about 20 business days. If your mailing address is incorrect, the license will be returned to the State DMV. To read more about the new driver's license system visit this web page. <http://www.dmv.ne.gov/examining/pdf/securityinitiatives.pdf>

Questions, please call us at (402) 593-2192 or email us at rdreiling@sarpy.com or rjames@sarpy.com or jreineke@sarpy.com .

Sincerely,

signed

Rich James
Sarpy County Treasurer
DupLtrj