

All minutes are considered "DRAFT" until they are approved at the [next meeting](#).

**Minutes of the Meeting**  
**COMMUNICATIONS SYSTEM ADVISORY BOARD**  
**July 13, 2011**

The Communications Advisory Board Committee was convened in open and public session on July 13, 2011 at 5:05 pm, in the Sarpy County Administrative Conference Room. The following members or alternates were present: Mark Wayne, Rolly Yost, Ed Monnier, Rod Buethe, Travis Mayer, Bill Bowes, Rich Uhl, and Bob Lausten.

Approval of minutes: Motion to accept the minutes made by Buethe and seconded by Yost. Unanimous vote passed the motion.

Election of Officers: Motions accepted for the positions of Chair and Vice Chair. The vote was taken and the results are:

Bob Lausten Chair

Bill Bowes Vice Chair

**Director's Report:**

**STAFFING:** Jane Reagan has retired and Angie Houloose announced her resignation to start her own business. Both of these position job descriptions are under review to ensure the descriptions match the actual job duties.

The applications for the full time dispatch openings are being accepted. Once those positions are filled, part-time call taking positions will be filled. The request for four additional full time positions has been made but County department heads have been briefed on no new hires.

**800 MHz Upgrade:** Motorola has assigned a new project manager to the Sarpy project. Meetings are on a regular schedule and work is progressing.

**9-1-1 Upgrade:** The funds to upgrade the VIPER telephone switch were included in the new budget. The timing of the actual upgrade will be discussed at a meeting scheduled with Qwest/Century Link on July 20<sup>th</sup>. We do hope this work will coincide with the refurbish of the dispatch center.

**PSIC/HPD:** Installation of the modems as part of the PSIC HPD project is underway. The contract that was to have D&D Communications complete the installations was changed and work is being completed by Jones Automotive and the County Fleet shop. There are a total of 104 Trimble and Motorola units to be installed.

**FACILITY:** The work is moving forward as the temporary dispatch space is cleaned and the electrical circuits are in place. Facilities are finishing the ceiling work and some floor work prior to our team beginning to move equipment into the space. The refresh of the center is timed to the delivery of the 800 MHz equipment. In the meantime, the dispatch consoles are being ordered after the bid was awarded to the Xybix Company. Final technical details were provided to the manufacture this week. Flooring tiles have been ordered for the center. The Douglas County attorney has been asked to draw up language for an inter-local agreement for the use of 1819 Farnam as a back-up center for Sarpy County's 9-1-1 system. Discussions regarding all aspects of the technical needs are underway.

**INTERLOCAL:** No update.

**REBANDING:** Rebanding replacement radios have begun to arrive. Sarpy has taken delivery on the replacement radios for Springfield, La Vista and Sarpy County. Papillion has taken delivery on their radios. Bellevue has placed their order for replacement radios and is waiting delivery. These funds for these purchases were part of the negotiated settlement with Sprint/Nextel.

**SUBCOMITTEES:** None.

**REPORTS AND GENERAL UPDATES:** Chief Buethe asked about four of the cities meeting with Douglas County regarding dispatch services. These talks came after Bellevue signed the Inter-Local agreement. Lavelle did know the meetings were taking place but had no idea of the specific talk of outcomes. Mark Wayne did say meetings also took place between the two of the County board members and Douglas County. Long range plans are being discussed for the next 3-5 years.

**CODESPEAR:** Lausten did state to contact John Prince if there are issues with individual notifications. Lavelle explained the dispatchers do not use Codespear but an interface to Codespear from the CAD workstation. SMS is equivalent to paging and some users want this and not the telephone call.

**EMERGENCY MANAGEMENT:** All efforts are on the continuing flood issues. The Unified Command has been established and operational periods are static at this time. Today Governor Heineman requested a federal disaster declaration be declared to cover 29 Nebraska counties. Sarpy is included in the request.

The Chair requested the meeting times be changed to 4:00 p.m. Vote was taken after concern voiced by Buethe and the next meeting will begin at 4:00 p.m. on September 7<sup>th</sup>.

Meeting adjourned at 1742 hrs.